

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 27TH JUNE, 2022

PRESENT: Councillor E Thomson in the Chair

Councillors P Alderson, B Anderson,
C Anderson, Bromley, R Downes, B Flynn,
J Garvani, S Lay and P Wadsworth

1 **APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against the refusal in inspection of documents.

2 **EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no exempt items.

3 **LATE ITEMS**

There were no late items.

4 **DECLARATION OF INTERESTS'**

No declarations of interests were made at the meeting.

5 **Apologies For Absence**

Apologies for absence were received from Councillors C Campbell and J Shemilt.

6 **Minutes - 7th March 2022**

RESOLVED – That the minutes of the meeting held on 7th March 2022 be approved as a correct record.

7 **Matters arising**

Minute 46 – Open Forum

Three residents of the Outer North West Community Committee had attended the meeting to raise concerns in relation to a number of road / traffic issues in the area. They had been invited to attend the next meeting of the Transport Sub-Group. However, the Sub-Group had not taken place, but another was due to be scheduled and they would receive an invite to the meeting.

Minute 47 – Finance Update Report.

In relation to the funding of Global C Pack Defibrillators the Committee were advised that the funding for this had been declined and the Communities Team would look to commission the two defibrillators. It was noted that locations had now been identified for them. Minute 9 refers.

Cllr Flynn joined the meeting at 1.35pm during this item.

8 **Open Forum**

Minutes approved at the meeting
held on 14th November 2022

9 On this occasion no members of the public were present at the meeting.
Outer North West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Members were informed of the following points:

- Members were requested to review the minimum conditions in relation to delegated decisions set out at Paragraph 14 of the submitted report. Members noted the Outer North West Community Committee was the only Community Committee to have the following wording under their minimum conditions at 14(b) *‘however should an Elected Member not agree with a matter for delegated decision than this should be deferred to the next meeting of the Community Committee’*. Members were of the view that this should remain for the next six months and be monitored to see how many times this was required for delegated decisions.
- The Executive Board had approved £74,600 for the Wellbeing Fund 2022/23. Table 1 showed a carry forward figure of £14,541.87 bringing the total revenue for 2022/23 to £116,051.87. A full breakdown of projects was listed in Table 1 and there was a remaining balance of £75,333.09
- Members were requested to consider the following projects in Paragraphs 20– 28 of the report.

Project	Organisation	Amount	Ward	Outcome
Small Grants and Skips	LCC Communities Team	£6,000 (£1,500 per ward)	All Wards	Approved
Community Engagement Budget	LCC Communities Team	£500 (£125 per ward)	All Wards	Approved
Coppice Wood Post and Rail Replacement	Housing Leeds	£4,896	Guiseley and Rawdon	Deferred - for consultation with ward members
Micklefield Park Cycle Track	LCC Parks and Countryside	£27,716.61(CI L Budget)	Guiseley and Rawdon	Approved
Upgrades to Greenacre Hall (Roofing)	Greenacre Hall Association	£5,000	Guiseley and Rawdon	Approved
Otley and Yeadon CCTV for 2022/23	Leedswatch	£8,000	Otley and Yeadon	Approved
Horsforth CCTV for	Leedswatch	£2,000	Horsforth	Approved

Minutes approved at the meeting held on 14th November 2022

2022/23				
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- It was noted that at the meeting in March 2022, the Community Committee had awarded £4,500 to Public Access Defibrillators UK to install defibrillators in Guiseley and Rawdon Ward. However, since that meeting the Members were advised that the applicant had declined the funding. It was now proposed that the Communities Team would commission this project internally.
- Also, at the meeting in March 2022, Members considered 2 projects in principle:
 - £7,917.60 for the 2022/23 Site Based Gardener project for Guiseley and Rawdon Ward. – It was noted that a meeting was to be arranged with Parks and Countryside to discuss this project.
 - £12,000 for new lighting at Guiseley Theatre CIC – It was noted that Guiseley and Rawdon Ward Members were due to meet with Guiseley Theatre CIC on 7th July.
- Members were asked to note the projects listed at Paragraph 29 of the report, which had been considered and approved by delegated decision since the March meeting. It was noted that no projects had been declined since the last meeting.
- The Committee were asked to note the Youth Activity Fund had a remaining balance of £54,452.24.
- Table 3 showed the Small Grants and skips allocation broken down by ward.
- Table 4 showed that the Committee had £40,308 available to spend in the Capital Budget, as a result of new capital injections.
- The Committee were asked to note that there is £252,022.97 total payable to the Outer North West Community Committee with 213,829.97 currently available to spend. A summary of the spend and breakdown per ward was shown in Table 5 of the report. It was noted that CIL money for Horsforth goes directly to Horsforth Town Council.

At the meeting in March 2022, Members had discussed the possibility of funding a Parking Officer to cover the 3 Wards. Cllr Anderson had met with officers and been advised that a Parking Officer would cost £28,000 per annum, a cost of £6,500 per ward. This officer would cover all four wards.

Members discussed the issues that each ward has with parking, and it was decided that this issue would be discussed further at the next Transport Sub-Group.

RESOLVED -

- a) Details of the Wellbeing Budget Position (Table 1) be noted
- b) Wellbeing proposals be considered with the outcome details set out as above (paragraphs 20-28)
- c) Details of the projects approved via Delegated Decision (Paragraph 29) be noted.
- d) Monitoring information of it funded projects (Paragraph 34) be noted.
- e) Details of Youth Activity Fund (YAF) position (Table 2) be noted.

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- f) Details of the Small Grants and skips Budget (Table 3) be noted.
- g) Details of the Capital Budget (Table 4) be noted.
- h) Details of the Community Infrastructure Levy Budget (Table 5) be noted.

10 Outer North West Community Committee Champions Role Profile

The report of the Head of Locality Partnerships updated the Champions Role profile.

It was acknowledged that the role and responsibility of a Community Committee Champion was discussed and ratified at the Chairs Forum meeting held in February 2022. However, Cllr B Anderson was under the impression that this was not the final profile for Community Champions and asked that the Communities Team clarified this.

RESOLVED – To note the content of the report and the Champions Role profile, when making appointments to each of the themed champions.

11 Outer North West Community Committee Appointments 2022/2023

The City Solicitor presented a report requesting Members to note the appointment of Cllr Eleanor Thomson as Chair of the Community for 2022/23 as agreed at the Annual Council Meeting. It also invited the Committee to make appointments to the positions detailed in section 6 and the appendices of the report.

Members were invited to appoint to the following outside bodies and organisations:

- Bramhope Youth Development Trust
- Horsforth Live at Home Scheme
- Yeadon Town Hall CIC
- Rawdon and Laneshaw Bridge School Trust
- Children’s Services Clusters
 - Horsforth
 - Extended Services North West (ESNW)
 - Aireborough
 - Otley/Pool/Bramhope
- Local Housing Advisory Panel
- Local Care Partnerships
 - Hot Park and Woodsley
 - Aireborough and Aire Valley
- Community Committee Champions
 - Children’s Services
 - Employment, Skills and Welfare
 - Health, Wellbeing and Adult Social Care
 - Transport
 - Environment and Community Safety
- Corporate Parenting Board

Members raised concerns in relation to the lack of communication with the Children’s Services clusters. It was noted that those appointed to the Clusters

had not received papers for meetings or been invited to meetings. It was acknowledged that this was a conversation had each year in relation to the appointments to the Clusters and that emails sent to Children's Services went unanswered. The Committee requested someone from Children's Services attend a future meeting, so Members could be provided with more information in relation to their role to the Clusters.

Cllr Downes informed the Committee that he sat on the Board of AVSED in an advisory capacity and so had former councillor Graham Latty. The Board wished to seek another councillor to join the Board in an advisory capacity. Cllr P Wadsworth said that he would the Board as an advisor.

RESOLVED - To note the appointment of Cllr Eleanor Thomson as Chair to the Community Committee for 2022/23, and to appoint the following Members to the positions set out in section 6 of the submitted report:

Outside Body / Organisation	No of Places	Appointee
Bramhope Youth Development Trust	1	Cllr B Flynn
Horsforth Live at Home Scheme	1	Cllr E Bromley
Yeadon Town Hall CIC	1	Cllr R Downes
Rawdon and Laneshaw Bridge School Trust – Non-Member Representatives: Colin Smith, Sarah Samuel, Louise Waddington, John Davies, and Marian Smith	1	Cllr J Shemilt
Children's Services Clusters:		
Horsforth	1	Cllr J Garvani
Extended Services North West (ESNW)	1	Cllr B Flynn
Aireborough	2	Cllrs P Alderson & R Downes
Otley/Pool/Bramhope	2	Cllrs B Anderson & S Lay
Local Housing Advisory Panel	4	Cllr R Downes Cllr P Wadsworth Cllr B Anderson Cllr J Garvani
Local Care Partnerships	1	Cllr C Anderson
Holt Park & Woodsley Aireborough & Aire	1	Cllr E Thomson

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Valley		
Community Committee Champions:		
Children's Services	1	Cllr B Flynn
Employment, Skills & Welfare	1	Cllr R Downes
Health, Wellbeing & Social Care	1	Cllr C Anderson
Transport	1	Cllr P Wadsworth
Environment & community Safety	1	Cllr B Anderson
Corporate Parenting Role	1	Cllr B Flynn

12 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships brought to Members' attention an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee.

Members were invited to appoint to the following Community Committee Sub-Groups:

- Community Safety and Environment
- Children and Families
- Transport
- Health

An Officer from Housing Leeds was present at the meeting and provided the following information in response to questions from Members:

Estate Walkabouts

- Estate Walkabout will now be undertaken twice a year. However, should residents or Elected Members require more than two this could be arranged. It was also noted that rather than assessing footpaths yearly this would be incorporated into the mapped walkabout route and checked twice yearly.
- Housing Leeds are to improve the 'virtual' walkabout projects within Your Voice Leeds, to use the learning from this to develop a rotational approach across the city with a quarterly approach within an area team.
- Members were advised that invites would be sent to residents and Members would be informed in writing of when and where walkabouts were taking place. The walkabouts would be advertised on the Council's website. It was noted that social media was not used to advertise walkabouts, but this could be something to consider going forward.
- Members were advised that the decision to reduce the number of walkabouts had been taken at a high level.

- Members requested that dates and times be provided to them well in advance. They also suggested that 11:00am in the morning might not be a suitable time for most residents, so should consider early evening as more residents may be able to attend.
- It was suggested that brightly coloured leaflets be dropped to residents which might be better than a letter.

Voids

- Members were informed that there are a number of voids across the city and Housing are struggling to get back to pre-pandemic targets.
- Repairs are currently taking up to 20 days and lettings around 10 days. Members were advised that the team were having some difficulty letting certain properties.
- Members were provided with information on the bidding process.

The Ward Members for Adel and Wharfedale gave praise to the people putting in insulation in the area. It was recognised, they seemed to be doing a good job and engaging well with the residents.

RESOLVED – To note the content of the report and appoint to the following Outer North West Community Committee Sub-Groups:

Sub-Group	Number of places	Current appointees	Community Committee Champion
Community Safety & Environment	4	Cllr B Anderson Cllr C Campbell Cllr J Garvani Cllr P Alderson	Cllr B Anderson
Children and Families	4	Cllr B Flynn Cllr J Shemilt Cllr S Lay Cllr P Wadsworth	Cllr B Flynn
Transport	4	Cllr P Wadsworth Cllr B Anderson Cllr R Downes Cllr E Bromley	Cllr P Wadsworth
Health	4	Cllr C Anderson Cllr S Lay Cllr J Shemilt Cllr E Thomson	Cllr C Anderson

13 Outer North West Community Committee Update on the Leeds 2023 Year of Culture

Cllr Bromley left the meeting at 2:50pm at the start of Item on Leeds 2023.

The Chief Officer Culture and Economy submitted a report to provide the Outer North West Community Committee with an update on LEEDS 2023 and to gather input and support from elected members and residents.

Members were shown a presentation as an introduction to the LEEDS 2023 year of culture with a brief background which included the setting up of the Leeds Culture Trust with an independent chair, funding, scrutiny, partnership working and promotion of the year of culture.

Members were informed of the following points:

- It is the aim of LEEDS 2023 for 75% of Leeds residents to be involved in the events. Some of the events will be free and held in all 33 wards with schools being invited to get involved. The aim is to show the diverse heritage of the city.
- Economic research has suggested that holding this type of event will attract investment to the city particularly through retail and hospitality.
- My LEEDS 2023 aims to empower the local communities through partnership and community working. There will be 33 Neighbourhood Hosts with one host recruited from each ward, this will be a paid role as a member of the LEEDS 2023 Team. The role will be as a connector to local residents to access and make the most of the Year of Culture. They will also play a key role in an event called the Weekender.
- The Weekender will take place for two days in August 2023 animating every ward with neighbourhood events. The aim is to bring together the communities through events such as street parties, cook outs and mini carnivals.
- Currently the team are holding events in wards to promote the LEEDS 2023 Year of Culture.

Member's discussions included:

- Need to address all areas within wards such Pool, Arthington and Bramhope.
- Members suggested that the Team should invite the Parish and Town Councils to get involved.
- The Team should start communication with the Heads of schools to involve all children to get involved and participate in events.
- It was noted that the Guiseley Carnival had taken place the weekend prior to the meeting, and no-one had attended from the Leeds 2023 Team. Members were of the view that this was a missed opportunity to engage with people in the area. The Team were advised that Yeadon will hold its carnival on 2nd July and it would be a good opportunity to engage with the community.
- Members noted that 25-30 people had attended the Guiseley and Rawdon Roadshow to promote the Leeds 2023 Year of Culture.
- Members were of the view that work was required in older people's network groups and with the third sector groups.

- Members acknowledged that the Team wished to communicate with all ward members to access their knowledge and expertise in relation to contacts and groups in the area.
- Members noted that the position for Neighbourhood Host would be advertised from July with the closing date for applications in August. It was also noted that this would be a paid role and the post holder would be required to work 3-6 hours per week, they would receive training for the role. Members suggested that the Neighbourhood Host once appointed be invited to a future meeting of Community Committee.
- Members were advised that the Community Grant Fund would be split equally across all 33 wards. The Committee noted that further details in relation to this and the programme of events would be released on 23rd September 2022.

RESOLVED – To note the content of the report.

14 Outer North West Community Committee Youth Activity Fund Consultation Report

The Head of Locality Partnerships submitted a report which provided Members with background and context on the decision not to have a Youth Summit in 2021/22.

The report also provided the committee with an update on the Youth Activity Fund Consultation with children and young people which aimed to inform the committee's Youth Activity Spend for 2022/23.

Member's attention was drawn to Paragraph 18 of the report which showed the most popular activities which included:

1. Drama
2. Coding
3. Outdoor Activities

Other activities mentioned were Music, Arts and Crafts, Mixed activity fun days, Cooking, Badminton and Football

RESOLVED -

- a) Reflections from the last 12 months during the pandemic (Paragraphs 10-13) to be noted
- b) Details of the Youth Activity Fund consultation survey (Paragraphs 14-20) be noted
- c) That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23 to be noted
- d) That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey be noted

e) That options are explored for a physical Youth Summit in the next municipal year, 2022/23 to inform the Youth Activity Fund spend for 2023/24 be noted.

15 Any other business

Money Buddies

The Committee were advised the application for funding from Money Buddies in March 2022, had been deferred for further information. Members had requested information to find out which postcode area people were accessing this service. Unfortunately, this information was not available.

Members were of the view that the Council needed to open up channels for support and advice for residents who need it.

16 Date and Time of next meeting

To note the next meeting of the Outer North West Community Committee will be on Monday 12th September 2022, at 1.30pm, in Greenacre Hall.

The meeting concluded at 3.32pm